

Privacy Policy

CB Asset Resourcing Ltd is committed to privacy for everyone who accesses the Website. Under the Data Protection Act 1998, we must comply with certain requirements which are designed to ensure that any data you provide to us is processed with due care and attention.

CB Asset Resourcing Ltd is registered as a data controller in the United Kingdom for the purposes of the Data Protection Act 1998, with the Information Commissioner's Office. Our registration number: ZA143758. We ensure that the data you supply to us is processed fairly and lawfully, and take our responsibilities in respect of your Personal Data extremely seriously.

Information Collection and Use

CB Asset Resourcing Ltd will collect the Personal Data that you provide to us on our website for the purposes of providing you with recruitment services and/or information. This data will include the information you supply to us on your CV (which would include, for example, name, address and qualifications), and you consent to the processing of such data in accordance with this Data Protection Policy, and disclosing this information to prospective employers and clients in connection with the recruitment process. We collect and process Sensitive Personal Data (e.g. relating to health/disabilities, race/ethnicity, trade union membership, criminal convictions) only so far as is necessary and in compliance with all applicable legislation, and while we will not ordinarily seek any Sensitive Personal Data from candidates, if you choose to provide any such data to us, you consent to the processing of such data in accordance with this Data Protection Policy, and disclosing this information to prospective employers and clients in connection with the recruitment process.

We are required by law to hold your Personal Data for as long as is necessary to comply with our statutory and contractual obligations and in accordance with our legitimate interests as a data controller.

Sharing

We may share aggregated demographic information with our clients. This is not linked to any personal information that can identify any individual person.

Links

This website contains links to other external websites. Please be aware that CB Asset Resourcing Ltd is not responsible for the privacy practices of such other sites. We encourage you to be aware of this when you leave our site and to read the privacy statements of every website that collects personally identifiable information. This privacy statement applies solely to information collected by our website.

Security

Your Personal Data is held on secure servers hosted by us or our Internet Service Provider. CB Asset Resourcing Ltd uses all reasonable efforts to safeguard your personal information. However, you should be aware that no data transmission over the Internet can be guaranteed to be 100% secure and for this reason we cannot guarantee the security or integrity of any personal information which is transferred from you or to you via the Internet. We do however take all reasonable steps (including appropriate technical and organisational measures) to protect your Personal Data.

If you have any questions about the security of our website, you can send an email to info@cbaresourcing.co.uk

Correcting/Updating Personal Information

We will use reasonable endeavours to ensure that your Personal Data is maintained and up to date. However, you are under a duty to inform us of any and all changes to your Personal Data to ensure that it is up to date and we will update or delete your Personal Data accordingly. To find out what Personal Data we hold on you or to have your Personal Data updated, amended or removed from our database, please email us at info@cbaresourcing.co.uk

Notification of Changes

Any policy changes, either due to business reasons or future changes in legislation, will be posted on this page or, if substantial, may be promoted on the Website or through e-mail notification.

Complaints or queries

CB Asset Resourcing Ltd tries to meet the highest standards when collecting and using personal information. We take any complaints we receive about this very seriously. We encourage people to bring it to our attention if they think that our collection or use of information is unfair, misleading or inappropriate. We would also welcome any suggestions for improving our procedures.

If you wish to complain about this policy or any of the procedures set out in it please contact info@cbaresourcing.co.uk